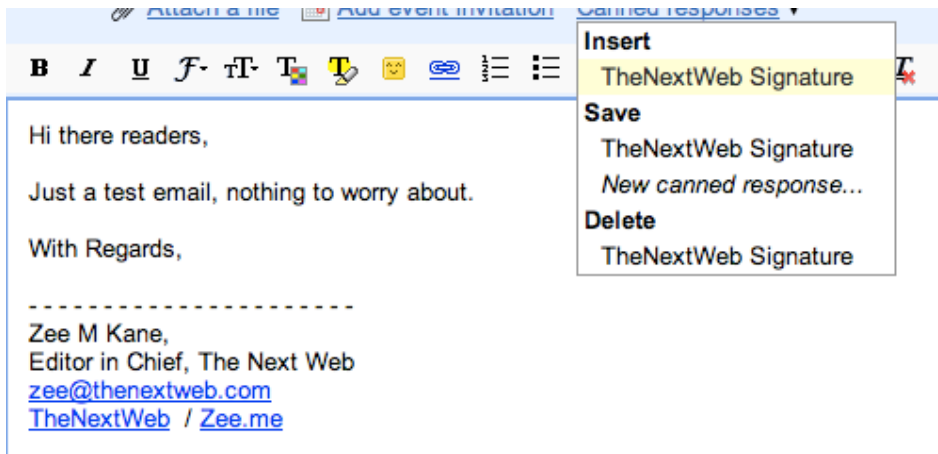


Here's a neat little tip I discovered myself today.

It is a way to have multiple signatures in Gmail without using an extension (in the Computer Lab last week I mentioned that I use Wise Stamp to manage multiple signatures, but I am now finding this solution superior).

Gmail has a feature called [canned responses](#) - you can find it under the setting called Labs – which is in the setting tab. Canned Responses allow you to use ready made replies to emails which you receive regularly, particularly useful for customer service or sales.

Interesting enough though, Canned Responses also work perfectly for multiple email signatures.



How does it work?

1. Enable Canned Responses in “Labs” in your gmail account.
2. Write out your email signature into your email as if you were writing a normal email.
3. Next save the signature as a canned response under any name, something like “My Main Signature” for example. (repeat this step for all your various signatures)
4. From now on, you can write emails as your normally would and once you've reached the foot of your email and ready to insert your signature – simply click the “Canned Responses” menu and select the appropriate signature.